

## City of Buda 4 B Corporation

Minutes  
Special Called Meeting  
Monday, June 18, 2012

**Board attendees:** Cathy Chilcote, Antonio Sosa, Rachel Najera, Sandra Tenorio, Kenneth Williams, and Lisa Saucedo. Renee Mauzy was not in attendance.

**Staff attendees:** Senior Executive Assistant Janet Shull

**Guests:** Buda EDC Attorney Charlie Zech, Annie Drabicky of Community Impact Newspaper, and Marilyn Van Uum of Independence Title

### Executive Session

The Board went into Executive Session from 6:10 pm – 6:38 pm to discuss personnel issues and economic development prospects/projects.

### Warren Kettelman Contract

RESOLVED, that the Board reject Warren Kettelman's offer of severance and continue to leave him on administrative leave. Motion by Director Chilcote, seconded by Director Najera. Motion passes 5-1. Director Sosa voted no.

### Minutes

RESOLVED, that the Board approve the minutes from the June 11, 2012 special called meeting. Motion by Director Tenorio, seconded by Director Williams. Motion passes 6-0.

RESOLVED, that the Board approve the minutes from the June 4, 2012 regular meeting. Motion by Director Tenorio, seconded by Director Saucedo. Motion passes 6-0.

### July Board Meeting

RESOLVED, that the Board approve moving the July 2, 2012 Board meeting to July 9, 2012. Motion by Director Najera, seconded by Director Tenorio. Motion passes 6-0.

### Buda Fine Arts Festival/Taste of Buda

The Board directed Executive Assistant Janet Shull to schedule a Taste of Buda committee meeting to include Tourism Director Alisha Burrow prior to the July Board meeting. No action taken.

### Future Staffing Needs to Include Organizational Structure

The Board presented a proposed job description to Executive Assistant Janet Shull. Ms. Shull stated a job description was already in place within the EDC policies and procedures manual. Ms. Shull will email the document to the Board.

President Chilcote stated Mayor Mangham asked that a joint meeting between the EDC and City Council be set up for possibly July 17<sup>th</sup> to discuss Municipal Development Districts (MDD's). The Board agreed to request presentations for the July 9<sup>th</sup> Board meeting from Charlie Zech regarding MDD's and Chloe Johnson of Johnson & Associates regarding the Executive Director hiring process.

### Future Agenda Items

Charlie Zech, MDD presentation  
Chloe Johnson, hiring process presentation  
Buda Fine Arts Festival/Taste of Buda

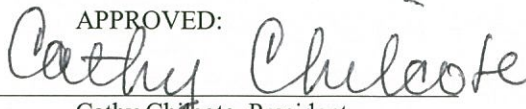
There being no further business to come before the Board of Directors, the meeting was duly adjourned.

Dated: July 9, 2012

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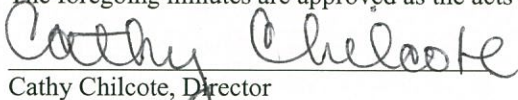
Lisa Saucedo, Secretary

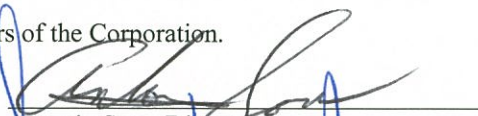
APPROVED:

  
Cathy Chilcote, President

Approval of Minutes

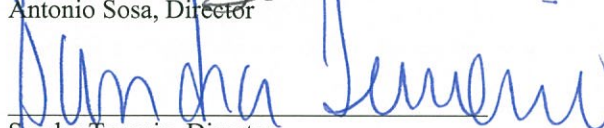
The foregoing minutes are approved as the acts of the Directors of the Corporation.

  
Cathy Chilcote, Director

  
Antonio Sosa, Director

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Renee Mauzy, Director

  
Sandra Tenorio, Director

  
Rachel Najera, Director

  
Kenneth Williams, Director

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Lisa Saucedo, Director