

City of Buda 4 B Corporation

Minutes
Special Called Meeting
Monday, June 11, 2012

Board attendees: Cathy Chilcote, Antonio Sosa, Rachel Najera, Renee Mauzy, Lisa Saucedo, and Kenneth Williams. Sandra Tenorio arrived at 6:40pm.

Staff attendees: Senior Executive Assistant Janet Shull

Guests: Amy Madison, Greater San Marcos Partnership; Marilyn Van Uum, Independence Title

Executive Session

The Board went into Executive Session from 6:31 pm – 6:42 pm to discuss economic development prospects/projects.

Greater San Marcos Partnership Board Appointment

Amy Madison updated the Board regarding the Buda EDC's one year renewable term on the Greater San Marcos Partnership (GSMP) Board, which comes up for renewal at the GSMP General Board meeting on July 25, 2012. She stated the duties as a board member include taking an active role, representing the region, and supporting the different cities interests in the Hays/Caldwell counties. The board member will head the committee for economic development directors from all participating cities by holding meetings to discuss regional activities, projects and suggestions. Another duty of the board member would be the Familiarization (FAM) Tours. The FAM Tours are held each year, alternating between Caldwell and Hays County. Ms. Madison stated the seat could be filled as an interim position. The GSMP Board meets quarterly.

RESOLVED, that the Board appoint Director Saucedo to serve as interim Director for the GSMP Board. Motion by Director Chilcote, seconded by Director Najera. Motion passes 7-0.

Executive Session

The Board went into Executive Session from 6:57 pm – 7:03 pm to discuss personnel issues.

Minutes

After a brief discussion regarding the Executive Director Contract section of the June 4, 2012 minutes, the Board asked Executive Assistant Shull to include Director Chilcote's opening remarks and Warren Kettman's request for a buyout, and to listen to the recording and correct the motions if needed. Director Saucedo offered to listen to the recording with Executive Assistant Shull. No action taken.

Office Procedures

Executive Assistant Shull presented a list of items she had been working on since the previous board meeting and requested guidance on the items as well as guidance on walk in/call in prospects. Director Chilcote advised Ms. Shull on each item and stated she is available to meet with potential prospects.

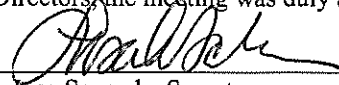
RESOLVED, that Warren Kettman's credit card account be closed, that access to the bank accounts and his name be removed as a signator on any bank account related to the EDC, access to email, phone, voice mail, and any other EDC resources be deleted. Motion by Director Tenorio, seconded by Director Najera. Motion passes 6-0. Director Sosa abstained.

Future Agenda Items

Executive Session – personnel issues
6/4/12 and 6/11/12 minutes
Future staffing needs/organizational structure


There being no further business to come before the Board of Directors, the meeting was duly adjourned.

Dated: June 18, 2012



Lisa Saucedo, Secretary

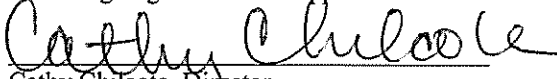
APPROVED:



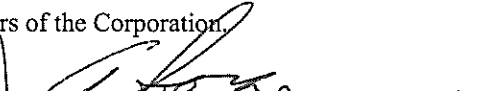
Cathy Chilcote, President

Approval of Minutes

The foregoing minutes are approved as the acts of the Directors of the Corporation.



Cathy Chilcote, Director



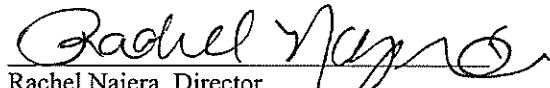
Antonio Sosa, Director



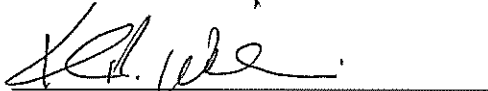
Renee Mauzy, Director



Sandra Tenorio, Director



Rachel Najera, Director



Kenneth Williams, Director



Lisa Saucedo, Director