

City of Buda 4 B Corporation

Minutes

Special Called Meeting

Saturday, November 19, 2011

Board attendees: Rachel Najera, Kenneth Williams, Sandra Tenorio, and Lisa Saucedo. Antonio Sosa arrived at 9:39 a.m. Cathy Chilcote and Renee Mauzy were not in attendance.

Staff attendees: Executive Director Warren Kettelman and Senior Executive Assistant Janet Shull

Guests: John Sanford, JBS Real Estate

Minutes

RESOLVED, that the Board approve the minutes from the November 7, 2011 regular meeting. Motion by Director Tenorio, seconded by Director Williams. Motion passes 4-0. Director Sosa was not in attendance when vote was taken.

Treasurer's Report

Treasurer Sandra Tenorio stated the November 2011 financial report was not available. Executive Assistant Janet Shull will email the report to the Board when received from CPA Veronica Snyder.

Executive Director's Report

Executive Director Warren Kettelman provided a synopsis of activities and updates including: a proposal from Xceligent CDX Market Direct for maintenance of the EDC website properties; attendance at ESD #8 Board meetings; meeting and site visit with Paul Rutowski of Viuda Bistro; attendance at first meeting of Hays County Transportation Committee with next meeting on 12/1/11; a possible business opportunity with Bobby Gregory of TDS; and guest speaker at YMCA Board meeting. Executive Director Kettelman discussed further with the Board Xceligent's proposal of \$2,400 per year for their services. The Board requested that staff review the budget to ensure funds are available.

BIG Application from JBS Real Estate

John Sanford of JBS Real Estate, owner of 305 Railroad St., spoke briefly about his plans to lease the property as commercial. The property is currently in a floating zone; therefore, a zoning change is not required. Plans include adding additional parking spaces (includes one handicap space), striping, and one ADA compliant ramp.

RESOLVED, that the Board approve a BIG application in the amount of \$5,000 for JBS Real Estate. Motion by Director Tenorio, seconded by Director Saucedo. Motion passes 5-0.

Buda Sports Center Detention Pond – InTEC Soil Testing Invoices

RESOLVED, that the Board approve payment in the amount of \$1,110.25 to InTEC for completed soil testing at Buda Sports Center detention pond. Motion by Director Williams, seconded by Director Najera. Motion passes 5-0.

Plan of Work

The Board of Directors reviewed and revised the EDC Plan of Work FY 2011-2012. The revised Plan of Work is attached. Following are goals and sub-committees.

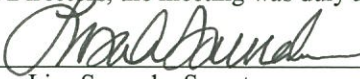
- Goal #1 – Support Small Business – Director Tenorio, Director Najera, Director Saucedo, Director Sosa
- Goal #2 – Infrastructure Investment – Director Williams, Executive Director Kettelman
- Goal #3 – Diverse Business Development – Executive Director Kettelman
- Goal #4 – Enhance Downtown Viability – Director Chilcote, Director Mauzy

Future Agenda Items

No items requested.

There being no further business to come before the Board of Directors, the meeting was duly adjourned.

Dated: January 9, 2012



Lisa Saucedo, Secretary

APPROVED:

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Cathy Chilcote, President

Approval of Minutes

The foregoing minutes are approved as the acts of the Directors of the Corporation.

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Cathy Chilcote, Director



Antonio Sosa, Director

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Renee Mauzy, Director

not in attendance

Sandra Tenorio, Director



Rachel Najera, Director



Kenneth Williams, Director



Lisa Saucedo, Director