



**City of Buda 4B Corporation Minutes
November 18, 2019**

A. CALL TO ORDER

President Storm called the meeting to order at 6:18 p.m.

B. ROLL CALL

Buda EDC Operations & Finance Administrator certified a quorum with the following Board Members present:

President Jennifer Storm
Vice President Monica Davidson
Secretary LaVonia Horne-Williams
Treasurer John Tomme
Board Member Betsy Urban (arrived at 6:41 p.m.)
Board Member Ray Bryant
Board Member Lee Urbanovsky

C. PUBLIC COMMENTS - None

D. GENERAL AGENDA ITEMS

1. DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE MINUTES FROM THE OCTOBER 7, 2019 BOARD MEETING [PUBLIC TESTIMONY]

RESOLVED, that the Board approved the minutes from the October 7, 2019 Board Meeting. Motion by Director Tomme, seconded by Director Bryant. Motion passes 6-0-0.

2. DISCUSSION AND POSSIBLE ACTION REGARDING THE BUDA EDC EMPLOYEE HANDBOOK [PUBLIC TESTIMONY]

Tabled until next meeting.

3. DISCUSSION AND POSSIBLE ACTION REGARDING THE PLANNER II CONTRACT [PUBLIC TESTIMONY]

RESOLVED, that the Board approved a motion to eliminate the Planner II position and provide 30 days notice to the City of Buda as required by the contract. Motion by Director Storm, seconded by Director Davidson. Motion passes 6-0-0.

4. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE BUDA BUSINESS GRANT APPLICATION FOR THE SNO LIFE, LLC (DBA BAHAMA BUCK'S) [PUBLIC TESTIMONY]

RESOLVED, that the Board approved a motion to approve the Buda Business Grant Application for The Sno Life, LLC. as presented and direction given to staff to evaluate all Buda EDC Grant Programs. Motion by Director Bryant, seconded by Director Urbanovsky. Motion passes 6-0-0.

E. EXECUTIVE SESSION

- 1. At 6:57 p.m., the Buda EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:**
 - (1) Section 551.071 – Consultation with Attorney regarding – (1) legal advice regarding a Joint Defense and Allied Litigant Agreement with the City of Buda related to Personnel Matters; (2) legal advice and update regarding status of unemployment claims regarding former BEDC employees; (3) legal advice regarding the adoption of a Buda EDC Employee Handbook; (4) legal advice regarding contract with Mike Barnes Group, payments due / demanded, and threatened legal action; (5) Buda EDC Board of Director email accounts**
 - (2) Section 551.074 – Deliberation regarding Personnel Matters – (1) Review Interim period compensation for Operations and Finance Administrator Mandy Shaw; (2) Organization Structure of positions within the EDC; (3) Review City of Buda processing of benefits under Employment Agreement for Economic Development Director Traci Anderson**
 - (3) Section 551.087 – Economic Development Negotiations – (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations (2) to deliberate the offer of a financial or other incentive to a business prospect regarding the following projects: Project NBD, Project Dakota, Project Nighthawk, Project Thread, and Convention Center Project.**
- 2. At 9:39 p.m., the Buda EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive session noted herein. Director Urban recused herself during the conference center discussion in Executive Session.**
 - (1) RESOLVED, that the Board approved \$9,884.83 and authorize EDC President to execute the Settlement Agreement and Release as presented by Legal Counsel. Motion by Director Davidson, seconded by Director Bryant. Motion passes 7-0-0.**
 - (2) RESOLVED, that the Board approved interim pay in the amount of \$6,000 for Operations and Finance Administrator, Mandy Shaw, for the period beginning May 1 through October 31. This is subject to an approved budget amendment. Motion by Director Storm, seconded by Director Davidson. Motion passes 7-0-0.**
 - (3) RESOLVED, that the Board amend Section 12 of Executive Director Traci Anderson’s employment agreement to read a net \$10,000 after required withholdings. Motion by Director Tomme, seconded by Director Bryant. Motion passes 7-0-0.**

F. GENERAL AGENDA ITEMS CONTINUED...

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF SEPTEMBER 2019 PRELIMINARY TREASURER’S REPORT [PUBLIC TESTIMONY]

RESOLVED, that the Board approved September 2019 Preliminary Treasurer’s Report. Motion by Director Tomme, seconded by Directory Bryant. Motion passes 6-0-1. Director Horne-Williams abstained.

6. DISCUSSION AND POSSIBLE ACTION REGARDING LONGEVITY PAY AND ANNUAL BONUS FOR EDC STAFF

No action taken.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF ICOMPASS MEETING MANAGER PRO PROPOSAL

No action taken.

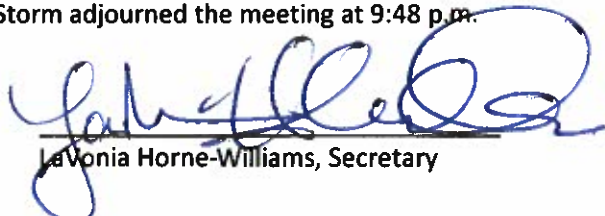
G. UPDATES

1. EDC Staff Report: Executive Director Anderson advised that the wayfinding sign for the EDC going toward downtown will be removed per Tourism Director Lysa Gonzales. EDC Staff will purchase items for the Cocoa Jingle. Executive Director Traci Anderson attended Regional Partners on November 19. Operations and Finance Admin Mandy Shaw attended GSMP Education Summit on November 19. EDC Staff is preparing for the Buda EDC Shop Buda Campaign that will run from November 30th – December 24th.
2. Board President Update: None.
3. City Activities: Council Meeting November 19.
4. Chamber Activities: None

H. FUTURE AGENDA ITEM - None

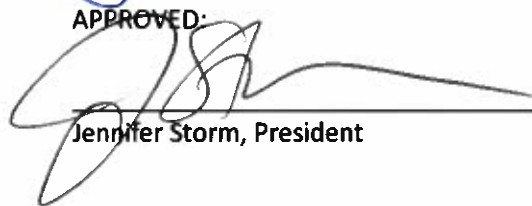
I. ADJOURNMENT

With no further business, President Storm adjourned the meeting at 9:48 p.m.



LaVonia Horne-Williams, Secretary

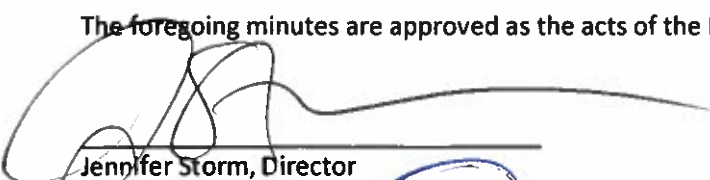
APPROVED:



Jennifer Storm, President

Approval of Minutes:

The foregoing minutes are approved as the acts of the Directors of the Corporation.



Jennifer Storm, Director



Monica Davidson, Director



LaVonia Horne-Williams, Director



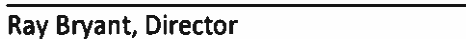
John Tomme, Director



Lee Urbanovsky, Director



Besty Urban, Director



Ray Bryant, Director

