

**City of Buda 4B Corporation Minutes
January 13, 2020**

A. CALL TO ORDER

President Storm called the meeting to order at 6:00 p.m.

B. ROLL CALL

Buda EDC Operations & Finance Administrator certified a quorum with the following Board Members present:

President Jennifer Storm
Vice President Monica Davidson
Secretary LaVonia Horne-Williams – arrived at 6:04 p.m.
Treasurer John Tomme
Director Betsy Urban
Director Lee Urbanovsky
Director Ray Bryant

C. PUBLIC COMMENTS – None

D. GENERAL AGENDA ITEMS

1. PRESENTATION BY BINKLEY & BARFIELD REGARDING THE SOUTH LOOP 4 WASTEWATER LINE PROJECT

A presentation was given by Binkley & Barfield to provide information to the board on what B&B has been doing over the last year for the South Loop 4 Wastewater Line Project. This consisted of an initial study that was approved and completed. The next step was a complete design of three lines that were chosen out of five to move forward with in design and possible construction. As this being the first time, this Board heard of this project, there were many questions and comments.

One public testimony by Carl Urban.

This item was postponed for further discussion until after Executive Session.

2. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE MINUTES FROM DECEMBER 9, 2019 BOARD MEETING

RESOLVED, that the Board approved the December 2019 Minutes as presented. Motion by Director Bryant, seconded by Director Urban. Motion passes 7-0-0.

3. DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE NOVEMBER 2019 TREASURER'S REPORT

RESOLVED, that the Board approved the November 2019 Treasurer's Report as presented. Motion by Director Urbanovsky, seconded by Treasurer Tomme. Motion passes 7-0-0.

4. DISCUSSION AND POSSIBLE ACTION REGARDING A BUDGET REALLOCATION TO THE FY 2019-2020 BUDGET

RESOLVED, that the Board approved the Budget Reallocation as presented. Motion by Director Bryant, seconded by Vice-President Davidson. Motion passes 7-0-0.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE GIS PLANNING (DBA ZOOMPROSPECTOR) CONTRACT

RESOLVED, that the Board approved the contract as presented, and authorize Executive Director Anderson to execute contract with GIS Planning. Motion by Vice-President Davidson, seconded by Director Urban. Motion passes 7-0-0.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE BEDC BOARD STRATEGIC PLANNING WORKSHOP SCHEDULED FOR JANUARY 25, 2020

No action taken. Director Urban and Director Urbanovsky will be unable to attend on January 25, 2020. The Workshop will be moved to February 8, 2020. Each Board member stated their wishes of items for the agenda.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE JOB DESCRIPTIONS FOR THE ADMINISTRATIVE ASSISTANT AND ECONOMIC DEVELOPMENT SPECIALIST POSITIONS

RESOLVED, that the Board approved the job descriptions for the Administrative Assistant and Economic Development Specialist positions as presented. Motion by Director Bryant, seconded by Vice-President Davidson. Motion passes 7-0-0.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE FORMAL APPOINTMENT OF A PUBLIC INFORMATION OFFICER FOR THE BUDA EDC

RESOLVED, that the Board approved Executive Director Traci Anderson to be appointed as the Public Information Officer for the Buda EDC. Motion by President Storm, seconded by Treasurer Tomme. Motion passes 7-0-0.

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2020 OBSERVED HOLIDAY SCHEDULE FOR THE BUDA ECONOMIC DEVELOPMENT CORPORATION

RESOLVED, that the Board approved the Holiday Schedule as presented. Motion by Vice-President Davidson, seconded by Director Bryant. Motion passes 7-0-0.

E. EXECUTIVE SESSION

1. At 7:18 p.m., the Buda EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

- (1) Section 551.071 – Consultation with Attorney regarding – (1) legal advice regarding a Joint Defense and Allied Litigant Agreement with the City of Buda related to Personnel Matters; (2) legal advice and update regarding status of unemployment claims regarding former BEDC employees; (3) legal advice regarding the adoption of a Buda EDC Employee Handbook
- (2) Section 551.071(2) – Consultation with legal counsel regarding the proposed contract with Binkley & Barfield to complete the engineering work and related services related to the South Loop 4 Wastewater Line Project where the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Tex. Gov't Code
- (3) Section 551.087 – Economic Development Negotiations – (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations (2) to deliberate the offer of a financial or other incentive to a business prospect regarding the following projects: RDO Equipment, Fat Quarter Shop, and Buda Mill & Grain

2. At 9:42 p.m., the Buda EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive session noted herein.

No action taken.

F. GENERAL AGENDA ITEMS CONTINUED...

10. DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT WITH BINKLEY & BARFIELD TO COMPLETE THE ENGINEERING WORK AND RELATED SERVICES RELATED TO THE SOUTH LOOP 4 WASTEWATER LINE PROJECT

Direction was given to staff to cease all payments and work for the design phase until the Board had a chance to review this project further.

G. UPDATES

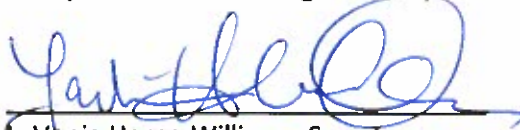
- 1.** EDC Staff Report: Office changes to declutter the office. Board photos rescheduled for February 10, before the Board Meeting. The Chamber is doing headshots on January 22 from 3 p.m. to 6 p.m., and on January 24 from 9 a.m. to noon. Hometown Holiday recap. Future SCORE workshops. Tyler Golden to attend Basic Economic Development course the first week of February. Council/EDC Joint Meeting February 4 at 6 p.m. Strategic Planning Workshop taking place February 8 at 9 a.m. Traci Anderson chosen as City Manager pick for the City Park Events Ad Hoc Committee. Mandy and Traci attended HCISD Taxpayer Tuesday. Our website is under construction.
- 2.** Board President Update: None.

- 3. City Activities: City Park to be completed March 29.
- 4. Chamber Activities: Chamber luncheon on February 12. Chamber Gala coming up in March. Coffee and Connections January 22 at 7:30 am. If not getting the Chamber Broadcast, let Traci or JR know.

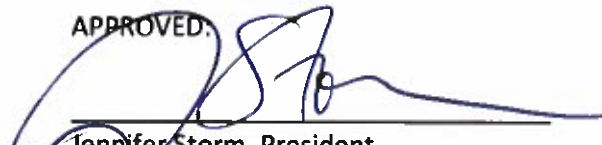
H. FUTURE AGENDA ITEM - None

I. ADJOURNMENT

With no further business, President Storm adjourned the meeting at 10:03 p.m.



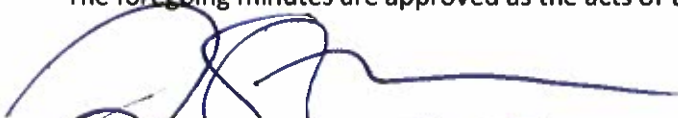
LaVonia Horne-Williams, Secretary

APPROVED:



Jennifer Storm, President

Approval of Minutes:

The foregoing minutes are approved as the acts of the Directors of the Corporation.



Jennifer Storm, President



LaVonia Horne-Williams, Secretary



Lee Urbanovsky, Director



Ray Bryant, Director



Monica Davidson, Vice-President



John Tomme, Treasurer



Besty Urban, Director