

**NOTICE OF MEETING OF THE
CITY OF BUDA 4B CORPORATION
(Buda Economic Development Corporation)
Monday, November 9, 2020 at 6:00PM
Buda Municipal Complex – Council Chambers
405 East Loop Street, Bldg. 100, Buda, TX 78610**

AGENDA

A. COVID-19 PRECAUTIONS - IN-PERSON MEETINGS AT CITY HALL

The operation of a municipality is an Essential Service. The Texas Governor's Executive Order, with the guidance of DSHS Commissioner Dr. Hellerstedt, allows all persons in Texas to obtain essential services; therefore, the public may attend this meeting in person. The Order directs the public to do so by minimizing in-person contact with people who are not in the same household and direct the implementation of social distancing, good hygiene, environmental cleanliness and sanitation. Therefore, the following social distancing rules apply to the public attending this meeting:

- Any member of the public attending the meeting shall maintain a six-foot distance from others (except for those you live in the same household).
- BEDC Staff and City Officials shall practice social distancing to the extent able without interfering in the ability to carry out the essential governmental functions to be conducted at this meeting.
- Attendance in the Council Chamber will be limited to allow for the public in attendance to practice social distancing. Seating may be assigned.
- Coughs and sneezes must be covered with a cloth or tissue, which should then be properly disposed of or washed, and shall not be exposed to others.
- Public courtesies such as handshakes or other greetings shall be respectfully avoided.
- Any member of the public approaching BEDC representatives, whether they be BEDC staff or elected or appointed officials must maintain six-foot social distancing. Any person who fails to comply with the COVID-19 Precautions may be removed from the meeting.

B. CALL TO ORDER

C. ROLL CALL

D. PUBLIC COMMENTS / PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment or offer Public Testimony must complete a sign-in form and turn it into the Executive Director before the period provided for Public Comment and Public Testimony is called for consideration by the presiding officer.

E. CONSENT AGENDA

1. Discussion and possible action regarding the approval of the October 14, 2020 Regular Board meeting minutes.

2. Discussion and possible action regarding the approval of the October 27, 2020 Joint BEDC and P&Z meeting minutes.
3. Discussion and possible action regarding the approval of the September 2020 Treasurer's Report.
4. Discussion and possible adoption of a Resolution of the City of Buda 4B Corporation expressing support for the United States House of Representatives Bill 7197 to establish a \$120,000,000,000.00 restaurant revitalization fund to provide structured relief to food service or drinking establishments through December 31, 2020, and for other purposes.
5. Discussion and possible action regarding adoption of the BEDC Cellular Phone Policy.

F. GENERAL AGENDA ITEMS

1. Discussion of and possible action related to a presentation by Halff Associates, Inc. regarding feedback in the process of drafting an update to the Parks and Recreation Master Plan. *[GREG OLMER]*
2. Discussion and possible action relating to a proposal(s) for a Highest and Best Use Analysis. *[ANDERSON]*
3. Discussion and possible action regarding adoption of the 2020-2021 Buda EDC Strategic Work Plan prepared by Opportunity Strategies per the BEDC Board Retreat held August 15, 2020. *[ANDERSON]*
4. Discussion and possible action regarding authorization of BEDC Staff holiday incentive pay.
5. Discussion and possible action regarding a potential FY2020-2021 Budget Amendment #2 related to BEDC staff holiday incentive pay and salary adjustments for a possible new Administrative/Marketing position. *[ANDERSON]*

G. EXECUTIVE SESSION

1. The Buda Economic Development Corporation Board of Directors will recess its open meeting and adjourn into executive session pursuant to the Texas Government Code, Chapter 551, to deliberate the following:
 - § 551.071** – Consultation with Attorney regarding – (1) legal advice regarding personnel matters; (2) legal advice regarding payments to former EDC personnel; (3) legal advice regarding expenditures for public park and open space improvement projects.
 - § 551.072** – Deliberation regarding Real Property. Deliberation on the potential purchase, exchange, lease, or value of real property within the City of Buda's extraterritorial jurisdiction by the BEDC for economic development purposes.

§ 551.074 – Deliberation on personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: (1) Administrative/Marketing; (2) Executive Director; (3) Economic Development Specialist.

2. The Buda Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during executive session.

H. UPDATES

1. Buda EDC Executive Director Report – *ANDERSON*
 1. Project/EDC Activities
 2. Buda Chamber Activities
 3. Strategic Plan Implementation Matrix
2. Buda EDC Board Report – *BOARD*
 1. Mobile Food Truck Ad Hoc Committee
 2. Finance Committee
 3. Incentive Committee
 4. Small Business Task Force
 5. Greater San Marcos Partnership Board
3. City Activities
 1. Capital Improvement Projects, Road Projects, Finance, Grants, Tourism, Events, Parks & Recreation, Legislative, Library, Development Projects.

I. FUTURE AGENDA ITEMS

1. Recognition of former Buda Economic Development Corporation Board Member, John Tomme.
2. Incentive Guidelines
3. Policies: Cell Phone, Agenda Item/Board Meeting, Investment
4. Agreements: RDO Equipment, Buda Mill & Grain, Fat Quarter Shop

J. ADJOURNMENT

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

This agenda has been reviewed and approved by Buda Economic Development Corporation's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The Buda Economic Development Corporation reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. The meeting venue is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the Economic Development Specialist at 512.295.2022 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Buda Economic Development Corporation was posted on the door of the Buda Economic Development Corporation and Buda City Hall, and on the Buda Economic Development Corporation's website which is readily accessible to the public at all times, by 5:00 p.m. on Friday, November 6, 2020.

Traci Anderson

Traci Anderson, Executive Director

