

**NOTICE OF SPECIAL MEETING OF THE  
CITY OF BUDA 4B CORPORATION  
(Buda Economic Development Corporation)  
Monday, May 18, 2020, at 6:00 PM**

**VIA ZOOM VIDEOCONFERENCE LINK**

<https://us02web.zoom.us/j/83399843507?pwd=NllmVHhRbGVLSiILNFN6dUFLeUdOUT09>

**Meeting ID: 833 9984 3507**

**Password: 949111**

*(In order to attend the meeting, you may enter the URL link above in your web browser or you can download the ZOOM app on your personal device. If you are using your web browser, Google Chrome is recommended; however for best results it is recommended that you download the ZOOM app. A ZOOM account is not required.)*

The Buda Economic Development Corporation will hold a special scheduled board meeting at **6:00 PM, Monday, May 18, 2020**, via **ZOOM VIDEOCONFERENCE LINK, Meeting ID: 833 9984 3507, Password: 949111.**

**AGENDA**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENTS / PUBLIC TESTIMONY**

*Members of the public who wish to participate in Public Comment must utilize the "Chat" function in the Zoom meeting application to request they be recognized for public comment when the period provided for Public Comment is called for consideration by the presiding officer. Members of the public who wish to participate during the Public Testimony period provided for any item on the agenda must utilize the "Chat" function in the Zoom meeting application to request they be recognized for public testimony before the item they wish to participate is called for consideration by the presiding officer. Those individuals who identify themselves to make public comment or to give public testimony during the meeting will be placed on a list and called in that order during "Public Comments" or "Public Testimony."*

**D. PUBLIC HEARING**

1. In accordance with Sections 505.159 of the Texas Local Government Code, the Buda 4B Corporation, a Texas non-profit 4B economic development corporation (the "Buda Economic Development Corporation") will receive public comments related to the following proposed economic development project being considered by the Buda Economic Development Corporation as follows:

1. Pursuant to Local Government Code Section 505.158, the Buda Economic Development Corporation proposes to contribute \$100,000.00 to the following projects for the purposes of promoting new or expanded economic development in the City of Buda as a result of the Covid-19 pandemic:

Small Business Loan Project No. 1;  
Small Business Loan Project No. 2;  
Small Business Loan Project No. 3;  
Small Business Loan Project No. 4;  
Small Business Loan Project No. 5;  
Small Business Loan Project No. 6;  
Small Business Loan Project No. 7;  
Small Business Loan Project No. 8;  
Small Business Loan Project No. 9;  
Small Business Loan Project No. 10

## **E. GENERAL AGENDA ITEMS**

1. Discussion and possible action regarding a proposal from SizeUp Local Business Intelligence for an online software to serve small businesses – *ANDERSON*
2. Discussion and possible action regarding reimbursement and budget amendment for cell phone use during COVID-19 for BEDC Administrative Assistant - *ANDERSON*
3. Discussion and possible action regarding the adoption of health protocols to open the BEDC Offices per the Governor’s Open Texas requirements - *ANDERSON*
4. Discussion and possible action regarding increased funding by the Buda EDC to the Still Budaful Stimulus Program and any expansion thereof, expanding eligibility program criteria as may be permitted under Tex. Loc. Gov. Code Sec. 501.155. – *STORM / ANDERSON*
5. Discuss and possible action regarding funding the Buda Small Business Loan Projects 1-10, not to exceed \$10,000.00 to promote new or expanded business in the City of Buda, to be awarded based on the eligibility criteria of the programs (including execution of a performance agreement and/or promissory note) as established by the Board and as may be permitted under Tex. Loc. Gov. Code Sec. 501.155 – *STORM / ANDERSON*
6. Discussion and possible action to adopt a Resolution requesting the expansion of the City of Buda Still Budaful Stimulus Program to include additional funding from the Buda Economic Development Corporation and additional eligibility criteria and requesting expenditure approval from the City of Buda for ten separate small business loan projects, in an amount not to exceed \$10,000.00 per project and per applicant, to eligible local business applicants for the promotion of existing businesses within the city of buda and in conformity with the project terms as may be approved by the board of the directors of the buda economic development corporation. – *JOSH / ANDERSON*
7. Discussion and possible action regarding the BRE Program – *SHAW / ANDERSON*

## **F. EXECUTIVE SESSION**

1. The Buda Economic Development Corporation Board of Directors will recess its open meeting and adjourn into executive session pursuant to the Texas Government Code, Chapter 551, to deliberate the following:

**§ 551.071 (1)** – Consultation with Attorney regarding – (1) legal advice relating to regarding the establishment, evaluation, and funding of one or more programs and expenditures to promote new or expanded business development within the City of Buda Texas in response to the COVID-19 pandemic; (2) legal advice regarding the adoption of a Buda EDC Employee Handbook/ Personnel Policy

**§ 551.074** – Deliberation regarding Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; (1) Mandy Shaw, (2) Tyler Golden and (3) Traci Anderson.

**§ 551.087** – Economic Development Negotiations – (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations (2) to deliberate the offer of a financial or other incentive to a business prospect regarding the following projects: RDO Equipment, Fat Quarter Shop, Buda Mill & Grain and Project CO.

2. The Buda Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during executive session.

## **G. UPDATES**

1. Buda EDC Staff Report – *ANDERSON / SHAW / GOLDEN*
  1. Project Update
  2. EDC Activities Update
  3. Buda Chamber Activities Update
2. Buda EDC Board President Report - *STORM*
  1. Update on EDC Activities
  2. Update on EDC Projects
3. Report on City Activities
  1. Update on City of Buda Activities including: Capital Improvement Projects, Road Projects, Finance, Grants, Tourism, Events, Parks & Recreation, Legislative, Library, Development Projects

## **H. FUTURE AGENDA ITEMS**

## **I. ADJOURNMENT**

*Attendance by Other Elected or Appointed Officials:*

*It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.*

*This agenda has been reviewed and approved by Buda Economic Development Corporation's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

*The Buda Economic Development Corporation reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. The meeting venue is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the Economic Development Specialist at 512.295.2022 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Buda Economic Development Corporation was posted on the door of the Buda Economic Development Corporation and Buda City Hall, and on the Buda Economic Development Corporation's website which is readily accessible to the public at all times, by 5:00 p.m. on Friday, May 15, 2020.*

*Mandy Shaw*

**Mandy Shaw, Economic Development Specialist**

