

BudaTx Economic Development Corp.

**NOTICE OF MEETING OF THE
CITY OF BUDA 4B CORPORATION
(Buda Economic Development Corporation)
Monday, January 13, 2020 at 6:00PM
Buda Municipal Complex – Council Chambers
405 East Loop Street, Bldg. 100, Buda, TX 78610**

The Buda Economic Development Corporation will hold a regularly scheduled board meeting at **6:00 PM, Monday, January 13, 2020** at **Buda Municipal Complex – Council Chambers**, 405 East Loop Street, Bldg. 100, Buda, Texas.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS / PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment must complete a sign-in form and turn it into the Operations & Finance Administrator before the period provided for Public Comment is called for consideration by the presiding officer. Members of the public who wish to participate during the Public Testimony period provided for any item on the agenda must complete a sign-in form and turn it into the Operations & Finance Administrator before the item they wish to participate in is called for consideration by the presiding officer.

D. GENERAL AGENDA ITEMS

1. Presentation by Binkley & Barfield regarding the South Loop 4 Wastewater Line Project – *Binkley & Barfield Representatives*
2. Discussion and possible action regarding a Contract with Binkley & Barfield to complete the engineering work and related services related to the South Loop 4 Wastewater Line Project [Public Testimony] – *ANDERSON*
3. Discussion and possible action on the approval of the Minutes from the December 9, 2019 Board Meeting [Public Testimony] – *SHAW*
4. Discussion and possible action regarding the approval of the November 2019 Treasurer's Report [Public Testimony] – *SHAW*
5. Discussion and possible action regarding a Budget Reallocation to the FY 2019-2020 Budget [Public Testimony] – *ANDERSON*
6. Discussion and possible action regarding the approval of the GIS Planning (dba ZoomProspector) Contract [Public Testimony] – *ANDERSON*

7. Discussion and possible action regarding the BEDC Board Strategic Planning Workshop scheduled for January 25, 2020 [Public Testimony] – *ANDERSON*
8. Discussion and possible action regarding the approval of the Job Descriptions for the Administrative Assistant and Economic Development Specialist positions [Public Testimony] – *ANDERSON*
9. Discussion and possible action regarding the formal appointment of a Public Information Officer for the Buda EDC [Public Testimony] – *ANDERSON*
10. Discussion and possible action to approve the 2020 Observed Holiday Schedule for the Buda Economic Development Corporation [Public Testimony] – *ANDERSON*

E. EXECUTIVE SESSION

1. The Buda Economic Development Corporation Board of Directors will recess its open meeting and adjourn into executive session pursuant to the Texas Government Code, Chapter 551, to deliberate the following:

§ 551.071 – Consultation with Attorney regarding – (1) legal advice regarding a Joint Defense and Allied Litigant Agreement with the City of Buda related to Personnel Matters; (2) legal advice and update regarding status of unemployment claims regarding former BEDC employees; (3) legal advice regarding the adoption of a Buda EDC Employee Handbook

§ 551.071(2) – Consultation with legal counsel regarding the proposed contract with Binkley & Barfield to complete the engineering work and related services related to the South Loop 4 Wastewater Line Project where the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Tex. Gov't Code

§ 551.087 – Economic Development Negotiations – (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations (2) to deliberate the offer of a financial or other incentive to a business prospect regarding the following projects: RDO Equipment, Fat Quarter Shop, and Buda Mill & Grain

2. The Buda Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during executive session [Public Testimony]

F. UPDATES

1. Buda EDC Staff Report – *ANDERSON / SHAW*
 1. Project Update
 2. Buda EDC Grants & Incentives Programs
 3. EDC & Community Events/Programs
 4. EDC Activities Update
 - Office changes
 - Board Photos (February 2020)
 - ICSC Red River & ReCon
 - Hometown Holiday Event Recap
 - City Park Events Ad Hoc Committee
 - SCORE Workshops Update
 - Council / EDC Joint Meeting on February 4, 2020
 - Website Update
 - Staff Development Update
 - Email Status Update
 5. Buda Chamber Activities Update
2. Buda EDC Board President Report
 1. Update on EDC Activities
 2. Update on EDC Projects
3. Report on City Activities
 1. Update on City of Buda Activities including: Capital Improvement Projects, Road Projects, Finance, Grants, Tourism, Events, Parks & Recreation, Legislative, Library, Development Projects

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

This agenda has been reviewed and approved by Buda Economic Development Corporation's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The Buda Economic Development Corporation reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. The meeting venue is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the Operations and Finance Administrator at 512.295.2022 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Buda Economic Development Corporation was posted on the door of the Buda Economic Development Corporation and Buda City Hall, which is readily accessible to the public at all times, by 5:00 p.m. on Friday, January 10, 2020.

Mandy Shaw

Mandy Shaw, Operations & Finance Administrator, Buda EDC

