



**NOTICE OF SPECIAL MEETING OF THE
CITY OF BUDA 4B CORPORATION
(Buda Economic Development Corporation)
Monday, June 22, 2020, at 6:00 PM**

VIA ZOOM VIDEOCONFERENCE LINK

<https://us02web.zoom.us/j/88925143420?pwd=ejlLWUFvWWZGZHN6MjlOa0hJTFJHdz09>

Meeting ID: 889 2514 3420

Password: 918965

(In order to attend the meeting, you may enter the URL link above in your web browser or you can download the ZOOM app on your personal device. If you are using your web browser, Google Chrome is recommended; however for best results it is recommended that you download the ZOOM app. A ZOOM account is not required.)

The Buda Economic Development Corporation will hold a special scheduled board meeting at **6:00 PM, Monday, June 22, 2020**, via **ZOOM VIDEOCONFERENCE LINK, Meeting ID: 889 2514 3420, Password: 918965**.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS / PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment must utilize the "Chat" function in the Zoom meeting application to request they be recognized for public comment when the period provided for Public Comment is called for consideration by the presiding officer. Members of the public who wish to participate during the Public Testimony period provided for any item on the agenda must utilize the "Chat" function in the Zoom meeting application to request they be recognized for public testimony before the item they wish to participate is called for consideration by the presiding officer. Those individuals who identify themselves to make public comment or to give public testimony during the meeting will be placed on a list and called in that order during "Public Comments" or "Public Testimony."

D. PUBLIC HEARING

1. In accordance with Sections 505.159 and 505.160 of the Texas Local Government Code, the City of Buda 4B Corporation, a Texas non-profit 4B economic development corporation (the "Buda Economic Development Corporation") will hold a public hearing for the purposes of receiving public comments related to all of its expenditures and proposed economic development projects as further described in its proposed Fiscal Year 2020-2021 budget.

E. GENERAL AGENDA ITEMS

1. Discussion and possible action regarding the approval of the June 8, 2020 Board Meeting Minutes – *SHAW*
2. Discussion and possible action to consider and approve reallocation and expanded use of the remaining funds of the Downtown Improvement Grant needed for COVID-19 related improvements that would promote expanded business development– *ANDERSON*
3. Discussion and possible action to review, discuss and revise, if necessary, any of the Buda Economic Development Corporation's existing economic development incentive policies, criteria, and priorities and to refer any such matters to any new or existing Board committee for further action consistent with the Board's deliberations – *ANDERSON*
4. Discussion and possible action regarding the type and scope of projects to consider funding using some portion of the Buda Economic Development Corporation's reserve funds.– *STORM /ANDERSON*
5. Discussion and possible action regarding the Buda Economic Development Corporation's need for community and public relations/marketing services, the cost and scope of any such services to be provided, and the selection criteria and process to be used in selecting such services - *STORM /ANDERSON*
6. Discussion and possible action regarding concerning the selection of a cleaning services provider for the Buda EDC offices and related expenditures - *SHAW*
7. Discussion and possible action regarding the need for and adoption of a Budget Amendment Policy subject to final approval by the City of Buda – *BROCKMAN /ANDERSON*
8. Discussion and possible action to review, revise or approve program materials related to the the Buda EDC Small Business Loan Projects Nos. 1- 15, including, but not limited to, applications, program guidelines, and loan agreements - *ANDERSON*

9. Discussion and possible action regarding the approval and adoption of the Fiscal Year 2020-2021 Buda Economic Development Corporation Budget – *ANDERSON*

F. EXECUTIVE SESSION

1. The Buda Economic Development Corporation Board of Directors will recess its open meeting and adjourn into executive session pursuant to the Texas Government Code, Chapter 551, to deliberate the following:

§ 551.071 – Consultation with Attorney regarding – (1) legal advice regarding the need for and adoption of a financial policy for the EDC including a budget amendment policy subject to City approval; (2) legal advice regarding the program materials for the Small Business Loan Projects Nos. 1-15 including the loan agreements.

§ 551.074 – Deliberation on personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: (1) Mandy Shaw; (2) Tyler Golden.

§ 551.087 – Economic Development Negotiations – (1) to discuss or deliberate commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations for the following projects: RDO Equipment, Hotsy Carlson, Buda Mill & Grain, and Fat Quarter Shop, Project Curtains.

2. The Buda Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during executive session.

G. UPDATES

1. Buda EDC Economic Development Specialist Report – *SHAW*
 - a. BRE Visit/Contact Update
 - b. BRE Activity Update
2. Buda EDC Executive Director Report – *ANDERSON*
 - a. Project Update
 - b. EDC Activities Update
 - c. Buda Chamber Activities Update
3. Buda EDC Board President Report – *STORM*
 - a. Update on EDC Activities
 - b. Update on EDC Projects

4. Report on City Activities
 - a. Update on City of Buda Activities including: Capital Improvement Projects, Road Projects, Finance, Grants, Tourism, Events, Parks & Recreation, Legislative, Library, Development Projects

H. FUTURE AGENDA ITEMS

1. Addendum to the BEDC and City of Buda Memorandum of Understanding for IT services and potential cleaning services.
2. Election of Board of Director Officers
3. Outgoing Board Member Recognition – John Tomme

I. ADJOURNMENT

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

This agenda has been reviewed and approved by Buda Economic Development Corporation's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The Buda Economic Development Corporation reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. The meeting venue is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the Economic Development Specialist at 512.295.2022 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Buda Economic Development Corporation was posted on the door of the Buda Economic Development Corporation and Buda City Hall, and on the Buda Economic Development Corporation's website which is readily accessible to the public at all times, by 5:00 p.m. on Friday, June 19, 2020.



Mandy Shaw, Economic Development Specialist

