



**NOTICE OF MEETING OF THE
REGULAR ECONOMIC DEVELOPMENT CORPORATION
MONDAY, FEBRUARY 13, 2023 – 6:00 PM
BUDA MUNICIPAL COMPLEX - COUNCIL CHAMBERS ROOM 1098
405 E. LOOP STREET, BUILDING 100**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a Regular Economic Development Corporation Meeting of the City of Buda, TX, will be held at which time the following subjects will be discussed and may be acted upon.

The Buda Economic Development Corporation will hold a Regular Economic Development Corporation board meeting for the purposes of discussing the following agenda items.

1. CALL TO ORDER

Acting President Martin calls the meeting to order.

2. ROLL CALL

Board Members

Acting President/Vice President Amy Martin

Secretary/Treasurer Betsy Urban

Board Director Monica Davidson

Board Director Evan Ture

Board Director Tim Otto

Board Director Joshua Edmond

Buda EDC Staff/Attorney

EDC Executive Director Jennifer Storm

EDC Assistant Director Shannon Mumley

BEDC Attorney Josh Brockman Weber

3. PUBLIC COMMENTS / PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment or offer Public Testimony must complete a sign-in form and turn it into the Executive Director before the period provided for Public Comment and Public Testimony is called for consideration by the presiding officer.

PRESENTATION

[Introduction of new city employees: Tony Host- Parks Director Brian Dyer- Development Project Manager](#)

[Presentation by Development Services on Updates and Process Improvements by Melissa McCollum, Planning Director and Angela Kennedy, City Engineer/Assistant Director of Development Services](#)

4. PUBLIC HEARING

In accordance with Texas Local Government Code Section 505.158 and 505.159, the City of Buda 4B Corporation, a Texas non-profit 4B economic development corporation ("Buda EDC"), will hold a public hearing to receive public comments related to the following projects/expenditures considered by the EDC as follows:

- 4.1 The Buda EDC proposes to fund economic development incentives in the form of two small business grants not to exceed \$10,000.00 each:
 - Metaureus, LLC to receive an incentive grant for \$4,780.00 for marketing purposes;
 - Meridian LLC to receive an incentive grant for \$10,000.00 for marketing purposes;
- 4.2 The Buda EDC proposes to fund certain economic development incentives to Robertson Family Restaurant II, LLC doing business as Brooklyn's Down South, in exchange for Robertson Family Restaurant II, LLC meeting certain performance obligations as outlined in a performance agreement, such incentive expenditures not to exceed a total amount of \$75,000.00 (Ninety-Five Thousand Dollars and no/100s).
- 4.3 The Buda EDC proposes to authorize expenditures to Happy Hobo, LLC to provide sponsorship, in an amount not to exceed a total amount of \$7,500.00, for the 2nd Annual Craw Fest to be held at Buck's BackYard on March 25th, 2023.

5. CONSENT AGENDA [PUBLIC TESTIMONY]

All matters listed under this item are considered to be routine by the Buda Economic Development Corporation and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired by any Board Member on any item, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Approval of the December 2022 Financials
- 5.2 Approval of the January 9, 2023, regular Board meeting minutes Approval of the January 23, 2023, special Board meeting minutes

6. GENERAL AGENDA ITEMS

6.1 Tourism Promotion Sponsorship Request from Happy Hobo

Discussion and possible action to authorize expenditures to Happy Hobo, LLC to provide sponsorship, in an amount not to exceed a total amount of \$7,500.00, for the 2nd Annual Craw Fest to be held at Buck's BackYard on March 25th, 2023 and authorization to execute promotion agreement.

6.2 Buda EDC Public Information Policy

Discussion and possible action to adopt a Buda EDC Public Information Policy that: designates a records custodian and a records retention schedule; designates the method and address for making public information requests; and approves a notice to the public of basic rights and responsibilities under the Public Information Act.

6.3 Performance Agreement

Discussion and possible action to authorize an economic development incentive to Robertsons Family Restaurant II, LLC in the amount not to exceed \$75,000.00 and

authorization to execute a Performance Agreement outlining the terms of the incentive and performance benchmarks.

6.4 Discussion and possible action to approve Buda EDC Business Development Program- Small Incentives grants to Metaureus, LLC for \$4,780 and Meridian, LLC for \$10,000.00 and authorize execution of performance agreements regarding same.

Approve the Small Business Development Grants
Metaureus for \$4,780 for marketing
Meridian LLC for \$10,000 for marketing

6.5 Community Sponsorship Request for Black History Month

Discussion and possible action to approve community sponsorship funding to the Buda Black History Celebration program in the amount of \$500 to promote Buda as a quality community in which to live and work.

7. **UPDATES**

[estimated discussion time: 10 minutes]

7.1 Executive Director

- ICSC recap
- Arsenal focus group date - Feb 23rd / March 1
- Strat plan date - March 6 (Next Board meeting) 5-7p then Board Meeting begins at 7pm
- Office Manager Position
- Unemployment insurance
- Marketing Position
- Volunteer Fair

7.2 Assistant Director

- BRE Event Recap
- Co-working Pilot Feb 23rd

8. **FUTURE AGENDA ITEMS**

9. **ADJOURNMENT**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 72 hours prior to the meeting. Please contact the Buda EDC at (512) 295-2022 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 6:00 pm on February 10, 2023.



Jennifer Storm, BEDC Executive Director

Attendance by Other Elected or Appointed Officials and Other Notice:

It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby

given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.

This agenda has been reviewed and approved by Buda Economic Development Corporation's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The Buda Economic Development Corporation reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. The meeting venue is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the Economic Development Specialist at 512.295.2022 for information or assistance.